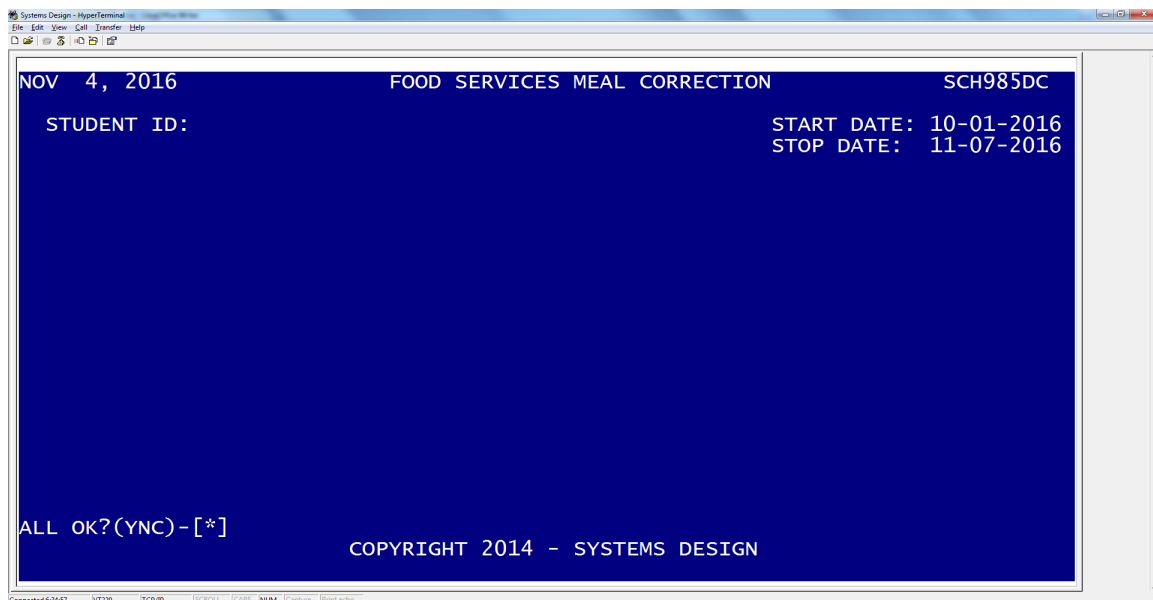


FS-01-24 Meal Cash History and Balance correction

Mass correcting DC student meal served status:

This program is used to auto correct meals served to DC students back to 10/01/16 that were updated in the TXUNPS DC and CE file process. This program when run will adjust students that were served Paid or Reduced meals from the date range that you input into the program. This program will only work with meal history data so it will not correct meals served today. Lee Ann Dumas stated that the DC file that is available November 7, is retro active back to October 01 and that the DC and CE file process for November should be run prior to completing the Verification Process.

You will need to go to **FS-01-24** (Master File) and select option **02** Direct Cert MEAL Status Fix. You will then be prompted to enter the password which is **3430FH**, next you



will enter a **Y** that this correct. Once that is done the screen below will be present

You will notice that the screen will prompt for the transaction start and stop date. Once you enter the date range the program will automatically change any meals served (to students on the November DC and CE lists) during the date range entered that were paid or reduced will be changed to free to match the retro active date of October 01. Just remember that this program will not accept the current date it must be an archived date.

We suggest that the best time to run the process is first thing in the morning on the following day after you run the DC and CE process, but it should be run prior to breakfast being served! Example if you run the DC/CE process on November 7 (Monday) you should use the date of 11/07/16 for the stop date when you run this mass correction on November 8 (Tuesday morning). This is the same date you should use when running the Verification report (LA-09-18).

Finally you must run an Accuclaim update Date Range (FS-01-10) on the desired date for it to show on your final records.

